



St. John's Warden Job Description

The ministry of warden is a two-year leadership position of St. John's vestry. St. John's has two wardens, elected in alternate years by the congregation. In the first year, a person serves as Junior Warden; the second as Senior Warden. The leadership style between wardens and the rector is collegial and collaborative. The primary ministry of the wardens is to guide the vestry forward in its collective discernment and oversight of St. John's life and mission.

People are called to vestry leadership with a variety of gifts and ministry interests. We do best to assess those gifts and oversight responsibilities on a yearly basis, working to ensure that each person serves where he or she feels called. The wardens and rector share the responsibility of ensuring that all areas of ministry are tended, that unanticipated or new ministry needs are addressed, and that the congregation's vision remains focused of living the gospel of Jesus. In the course of a year, an issue or concern typically surfaces that warrants sustained energy and attention, and the initial leadership for that effort often fall on the vestry.

The wardens function as full members of the vestry, and as such the position is a ministry of leadership and presence as described in the vestry job description. Particular responsibilities of the warden also include:

- Meeting monthly with the clergy to review the state of the congregation, plan vestry agenda, and to serve as a voice of confidential counsel and direction to the rector.
- Share responsibility of chairing vestry meetings.
- Share responsibility of overseeing vestry presence, announcements at worship, and greeting the congregation on Sunday mornings.
- Reviewing leadership roles with all members of the vestry to ensure that all areas of the congregation have adequate vestry support and encouragement.

Previous vestry leadership, either at St. John's or another congregation, is strongly encouraged, but not required for serving as warden. It is our experience that wardens feel a sense of God's calling them to this ministry, and that, in time, each warden knows why God has invited them to serve.

As you consider if you might be called to serve as St. John's, please feel free to engage members of the vestry, nominating committee, and the rector.